

*We believe that God calls us to love unconditionally, following the example of Jesus Christ. Recognizing that all people are equal in the sight of God, **we seek to be an inclusive and respectful community for persons of every color, age, sexual orientation, gender, ability and economic means.** In our calling to express the love and welcome of Christ, we affirm the dignity and worth of every person, and declare ourselves to be an Open and Affirming congregation. We strive to respond to the needs of our town and world with practical deeds of love. We welcome individuals and families of every configuration into the full life and ministry of this church. Join us on our faith journey!*

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### **2018 Church Goal and Scripture:**

*Our church pledges to pursue our goal for 2018, to partner in ministry with the wider community, so that together we might make the world a better, more just and peaceful place for everyone.*

Matthew 5: 15: No one after lighting a lamp puts it under the bushel basket, but on the lampstand, and it gives light to all in the house.

\*\*\*\*\*

### **Church Vision Statement, adopted February 2017:**

*At the UCC Burlington, we cultivate a thriving environment, which empowers us to embody the beloved, diverse community that Jesus modeled for us, proclaiming that **all are welcome, all are loved.** We celebrate our colonial roots as we change, adapt and grow into who God is calling us to be. We respect the sanctity of each person's spiritual journey and we are blessed by the gifts that each person brings to the life of the church. We join together in faithful service and advocacy with the ongoing hope that we can make the world a better, more just, and peaceful place for everyone.*

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*Banner on our front cover was one of many created by  
Brenna Tredesco for our church sanctuary!*

# 2018 ANNUAL REPORT

## Of the

### United Church of Christ, Congregational

#### 6 Lexington Street

#### Burlington, Massachusetts 01803

Pastor.....	Rev. Angela V. Wells-Bean
Moderator.....	Chris Silva
Clerk.....	Wynelle Scenna
Treasurer.....	Mark Flecchia
Financial Secretary.....	John Heald
Administrative Assistant.....	Bobbie Killilea
Historian.....	Michael Tredeau
Director of Music Ministry.....	Joe Stoddard, Jr.
Director of Christian Education.....	Deb Raymond
Sexton.....	Stephen Landry

#### TABLE OF CONTENTS

	Page
Minutes of the 285th Annual Meeting _____	3-4
Report from the Pastor _____	5
Report from the Moderator _____	6
Report from the Director of Music Ministry _____	7-8
Report from the Board of Deacons _____	9
Report from the Memorial Fund Coordinator _____	10
Report from the Board of Missions _____	11
Missions Financial Report for 2018 _____	12
Report from Crafting for A Cause _____	13
Report from the Board of Christian Education _____	14-15
Report from the Endowment Fund _____	16
Report from the Fundraising Committees _____	17-18
Report from the Board of Trustees _____	19-20
Report from the Solar Panel Group _____	21
Community Engagement Group Report _____	22-23
Wise For Mental Health Report _____	24
Report from the Board of Finance & Stewardship _____	25-26
Report from Human Resources _____	27
Vital Statistics for 2018 _____	28
Operating Statement for Year 2018 _____	29-30
Balance Sheet for Year 2018 _____	31-32
Budget for 2019 _____	33-34
Boards and Offices _____	Forthcoming!

**Minutes – 285<sup>th</sup> Annual Meeting**  
**United Church of Christ, Congregational**  
Burlington, Massachusetts  
**February 4, 2018**

**Opening Remarks and Prayer:** Following a delicious potluck meal and fellowship, Moderator Michael Lewis opened the meeting with a prayer at 12:15 pm and the congregation sang “All Are Welcome”.

**Certify Meeting Quorum:** Clerk Karen Ciardi certified that with 54 members present, we had the required 10% of membership present to constitute a quorum.

**Remembrance of Members and Friends Who Died in 2017:** The clerk read the names of the members and friends of the congregation who died during the past year.

**Approval of Minutes:** A motion to approve the minutes of the 284<sup>th</sup> Annual Meeting was made, seconded and passed unanimously.

**Acceptance of Annual Reports:** A motion to accept the 2017 Annual Reports of the Church Officers, Boards and Committees was made, seconded and approved unanimously.

**Nominating Committee Slate:** A motion to accept the slate of boards and officers for 2018 was made, seconded and approved unanimously.

**UCC Dues:** Michael Lewis explained that we no longer pay member “dues” to the Mass Conference based on our number of active members. We now donate to the Conference’s United Church Mission and the amount we donate is based on a percentage of our total income (excluding special funds and collections). People were encouraged to make individual \$25 UCM Donations to help defray some of this cost.

**Solar Panel Project:** Rev. Angela Wells reported on the progress of the Solar Panel Project. Roof improvements were made, panels were installed, and the last step will be for Eversource to turn on the system. We will bless the solar panels on April 22<sup>nd</sup>.

**Vision Team:** Rev. Angela Wells reported that representatives from the Vision Team partnered with each church committee throughout the year, to help them live into our goal of thinking outside the box, so that we can change, adapt and grow into who God is calling us to be. Each committee was able to grow and evolve in different ways. This concludes the Vision Team process, as we believe that we have sown the seeds for a bright future ahead.

**Constitution Updates:** Gail Ciano gave an overview of the proposed changes to the UCC Burlington Constitution. The changes are being made to ensure that the roles and responsibilities of officers, boards and committees properly reflect reality. A motion to accept the changes to the UCC Burlington Constitution was made, seconded, and approved.

**2018 Operating Budget:** The second mile pledge was very successful. A very generous donor offered to match all second mile pledges until the \$19K deficit has been matched (up to the expected deficit). A balanced budget was presented without needing the matching donation. The balanced budget was approved by the congregation.

The donor has offered to still make a donation towards some other need of the church. More to follow on this in the near future.

Our challenges in meeting operating costs are partly due to a lack of volunteers for fundraising. We need people to run the fundraisers.

**Endowment Fund Contingency Plan:** A motion to empower the Parish Council to spend up to \$5,000 from the Endowment Fund in case of emergency was made, seconded and approved unanimously. This action is recommended every year to avoid having to call an emergency special congregational meeting.

**Proposed Church Goals for 2018:** Rev. Angela Wells presented the goal: "Our church pledges to pursue our goal for 2018, to partner in ministry with the wider community, so that together we might make the world a better, more just and peaceful place for everyone.". The accompanying scripture is from Matthew 5:15: "No one after lighting a lamp puts it under the bushel basket, but on the lampstand, and it gives light to all in the house.".

A motion to accept and adopt the proposed church goals was made, seconded and approved.

#### **Remarks for the Good of the Parish:**

Kendra Griep-Pulsifer reminded people that in order to make our fundraisers successful, members needed to reach out to friends and family and invite, invite, invite! Cindy Phillips remarked that we should also put info about our fundraisers on Facebook.

Deanna Tredeau thanked all who helped set up tables for the Annual Meeting today.

Lee Tirrell stood to thank Paul Raymond for his many years of working tirelessly on our church grounds and also with the Planning Board of Burlington. Thank you to Paul for taking such good care! And on that note, Deb Glancy asked what plans were for groundskeeping. It was discussed that we would be looking for volunteers to take this on.

Michael Lewis, outgoing Moderator handed the gavel to Chris Silva, our incoming Moderator. A basket of Michael's favorite snack foods was presented to thank him for his service. Thank you, Michael!

**Closing Prayer:** The Moderator closed the 285<sup>th</sup> Annual Meeting of the United Church of Christ, Congregational with prayer. The meeting was closed at 1:00PM.

Respectfully submitted,  
Karen Ciardi

## PASTOR'S 2018 ANNUAL REPORT

Beloved Ones,

I don't really have anything to say that won't be written about elsewhere in this report, so my role here is to give a perspective from the balcony. The other reports you'll read zoom in on one area of the life of our church, but it's helpful to zoom out and see how well we are working together, as a team, towards our common vision. Just to refresh your memory, our vision statement is:

*At the UCC Burlington, we cultivate a thriving environment, which empowers us to embody the beloved, diverse community that Jesus modeled for us, proclaiming that all are welcome, all are loved. We celebrate our colonial roots as we change, adapt and grow into who God is calling us to be. We respect the sanctity of each person's spiritual journey and we are blessed by the gifts that each person brings to the life of the church. We join together in faithful service and advocacy with the ongoing hope that we can make the world a better, more just, and peaceful place for everyone.*

So, how well are we doing at creating a better, more just and peaceful place for everyone? I'd say that pretty much everything we do points us in this direction. One thing we added to our list of events this year was to participate in Celebrate Burlington Day in August. It was a new opportunity for us to get involved with the community, and we learned about how to participate more effectively in the future (bring cold drinks to pass out!). This is one way in which we connected with our community more deeply. We also launched our Community Engagement Group which you'll read more about in a full report, and because of that process, we are poised to get even more connected with our community in 2019.

Unfortunately, all of this ministry isn't free, and we had some big financial costs this year. We had a new roof put on the sanctuary, which is wonderful. It needed to be replaced as a matter of protecting and preserving our historical asset. However, the furnace in the sanctuary and some piping in Skelton Hall needed to be repaired and the heating system in the Education Building needed repairs as well. These heating expenses were unexpected and while we are blessed that we were able to cover them, they basically drained our Renovations Memorial Fund. We need to start thinking pro-actively about how to prepare for unexpected capital expenses.

Speaking of financials, we had a healthy budget this year but that was due to many one-time contributions to our second mile campaign that was launched in January of 2018. We need to at least maintain those same giving numbers, so that we can meet our budget for 2019.

For a few years, we were going through a lot of staff transitions, thankfully that has stopped, and we now have a solid, stable staffing arrangement. I enjoy working with Bobbie, Deb, Joe, Steve and Kristen. We are blessed with employees who are committed to this congregation and to their roles within it. I hope we keep all of our staff for a long time to come.

Overall, we are poised for a bright future- to continue changing lives and living out God's call for us. I look forward to continuing the journey with you.

Peace and Blessings,

Rev. Angela Wells-Bean

## MODERATOR'S 2018 ANNUAL REPORT

The UCC Burlington community certainly lived up to its goal – ‘To partner in ministry with the wider community, so that together we might make the world a better, more just and peaceful place for everyone’. Personally, when I reflect upon not only our efforts but results, I believe “to lead” better reflects the actions of our UCC Burlington community! Leadership in actively creating a vision and working towards that vision and leadership in demonstrating to others that new paths can be forged. The year went by quickly for sure but consider the impact the UCC Burlington had on our wider community. Through meeting with prominent community members, the newly formed Community Engagement Group gained a better understand of the needs of our community and how we can make a difference. Our participation in the Jericho Walks helped to raise awareness and support of those immigrant families being broken up by ICE deportations and marching in the Boston Pride Parade celebrated diversity and inclusivity. And our members took part in several greater UCC conferences to broaden our understanding and involvement in our UCC community.

How about our various ministries efforts! Our Missions Ministry supported so many of those in need through the Lowell Transition Shelter, Rosie’s Place, People Helping People, to name but a few. Our Deacons Ministry created a more warm and welcoming church environment with new signs, repainting some areas and the new sanctuary banners. Our Trustees tirelessly kept our physical church and community landmark, “the church on the hill”, in good shape. Our Christian Education Ministry held various children and intergenerational activities and expanded in order to support the growth in our youth participants. Our Finance and Stewardship Ministry lead the congregation in the second mile to enable us to have the funds to support all our efforts.

This is but a small sampling of the great works we led and accomplished together this year. I encourage you to learn more about these successes through the Ministry updates published in our Annual Report.

As we conclude a successful 2018 year, we will indeed look to build off our success by connecting and leading our community as we gain inspiration from our Green Team and propose demonstrating how to better take care of our one and only home, earth.

Through YOUR leadership, our congregation is vibrant and strong, but it is not without challenges. We enter 2019 with a projected budget deficit and find our reserve funds depleted after using them for much needed repairs to our beloved church. But this congregation does not stand by passively and has demonstrated that we accept such challenges and actively work to rise-up together to create opportunities and be all that God is calling us to be.

On that note, I encourage everyone to continue to participate in the congregation’s efforts in a way that so moves you. Whether you join a ministry, assume a formal position in the church, or participate in an event, the leadership demonstrated is infectious. It is invigorating. It is humbling. And it is rewarding. I dare say there is something for everyone that will bring each of us closer together, closer to God, and closer to our greater community. It only takes a small step, but a collection of small steps can blaze a trail, a trail that can lead to extraordinary accomplishment within our community. I was humbled and honored to act on your behalf as Moderator and look forward to experiencing all that our beloved congregation has in store for 2019.

*No one after lighting a lamp puts it under the bushel basket, but on the lampstand, and it gives light to all in the house. Matthew 5: 15*

## DIRECTOR OF MUSIC MINISTRY 2018 ANNUAL REPORT

I am very thankful for all those who sang in the Adult Choir this year: Aline Beck, Bill Beyer, Debbie Claar, Sarah Clark, Bill Hitchcock, Roberta Low, Dorothy Murdoch, Lynn & Lee Tirrell, Nancy Todd, Aimee Tredeau, and Deana Tredeau. It was very hard to say goodbye to Dorothy Murdoch, who moved to Tennessee this year. The entire choir appreciated her service and her friendship and misses her very much.

Our Adult Choir was joined on several occasions by old friends from far and near, and we are very thankful they chose to share their talents with us: Ted Brierley, John Getsinger, David Hooper, Julie Lewis, Marcia Rich, Ann-Marie Messbauer, and Laura Nowell.

This year was the final year the trio that formed our Youth Choir was together. Kristen Harder, Laura Harder, and Diana Sears are fantastic singers who work incredibly well together. To celebrate their accomplishments, they recorded a CD entitled *From Our Hearts*, which features their favorite anthems from the years they sang together. They performed all of the selections from the CD during a concert in June, which was followed by a CD-release party.

Turning my attention to the next generation of singers at our church, I formed a Children's Choir this year. I am most grateful to the children who have been singing with us: Brody Bonnell, Maddy Bonnell, Hope Calandrelli, Molly Calandrelli, Precious Kabagahya, Ruth Goodrich-Byers, Sebastian Griep, Amelia Lewis, Josie Ursino, and Paul Ursino. I am also extremely grateful to Debbie Claar, who assists me with rehearsals every week, providing a vocal model in the children's range; without such help, children can have a difficult time matching pitch with an adult male singer. The group debuted in worship in October with "Our God is a God of Love" and sang "If I Were a Butterfly" at Thanksgiving. They also sang "See the Little Baby" for the Fourth Sunday of Advent and for Christmas Eve (7pm).

During July and August, the choirs take some well-earned vacation time, although many come back to serve as soloists for summer services. We were blessed with the ministry of several talented musicians who offered solos, duets, and trios this summer. We are very grateful to: Cathy Beyer, Debbie Claar, Sarah Clark, Amelia Lewis, Julie Lewis, Ann-Marie Messbauer, Robert Scenna, Lee Tirrell, Aimee Tredeau, Deana Tredeau, and Nick Turgiss.

In addition to July and August, there are other Sundays the choirs do not sing and we require special musicians. On those occasions, we were blessed with the talents of a number of our musicians: Cathy Beyer, Kerry Beyer, Debbie Claar, Sarah Clark, Lee Tirrell, Aimee Tredeau, and Deana Tredeau. And of course, we are extraordinarily fortunate to have the talents of Aline Beck as our In-house substitute organist.

In addition to working with in-house musicians this year, I worked with a number of guest musicians. The most involved collaboration was an organ and voice recital I gave with soprano Katie Frigon in May. I also worked with violinist Lisa Brooke for Maundy Thursday and Christmas Eve, trumpeter Tom Palance for Music Sunday and In-Gathering Sunday, and Kevin Carubia's brass quintet on Easter Sunday. Finally, we had the pleasure of professional singers Christine Field Sinicola and Andrew Giordano joining us as section leaders in the choir on Christmas Eve.

Continued.....

I am very grateful to have the support of the Music Committee as I serve as your music director. They inspire, organize, advise, and help the music ministry in a myriad of ways. The members of the Music Committee are Debbie Claar, Wynelle Scenna, and Deana Tredeau. Their help has been indispensable in my work at UCC Burlington.

In addition to working with the choirs, the Music Committee, and the guest musicians, I work closely with our pastor to try to ensure that the music enhances the themes of the worship services. She and I meet regularly to plan hymns and discuss her sermon topics ahead of time so that I can use that information to plan our choir anthems. She has been extremely helpful to me in my ministry by being so organized with worship planning.

During the coming year, I look forward to continuing to work with all of our volunteer and professional musicians as our music ministry continues to grow and change to meet the needs of our congregation. I invite you to stay informed about the music ministry of the church, especially through our Facebook page at [www.facebook.com/burlingtonchoirs](https://www.facebook.com/burlingtonchoirs) and our Twitter feed @uccbmusic.



## BOARD OF DEACONS 2018 ANNUAL REPORT

Members of the Board of Deacons this year included Chris Stahlinski and Lucy Damani, co chairs, Deana Tredeau, Treasurer, Bobbie Killilea, Secretary, Gordon Brown, Deb Glancy, Janice Grace, and Dave McNeil, non-voting member and all-around handy person!

We continue what have become routine tasks of decorating the sanctuary for Thanksgiving, Christmas and Easter, and for keeping the paraments and communion supplies current. The delivery of poinsettias and Easter plants to our shut-ins is an important extension of ministry. Again this year the entire congregation participated in the creation of a beautiful flower cross in the front of the sanctuary on Easter morning. Thank you to Burlington Florist and A Whole Bunch for flower donations.

We have provided fellowship opportunities with the Welcome Back Brunch, luncheon for the fall fair, cakes for special event coffee hours, cookies for Father's Day, (Mother's get flowers!), Confirmation Sunday (with additional support from the Silva family), and Christmas pageant. Our members have also provided food for smaller gatherings, including Calming Christmas and new members meetings. On the financial side of things, Deacons are responsible for the administration of Memorial Funds and the Love Offering. Monies from the restoration and general memorial fund accounts were authorized to be spent to replace the furnace and the roof of the sanctuary. The Love Offering continues to be an important source of assistance to members who face financial hardship. We are continually encouraged by the generosity of the congregation.

Our Fellowship subcommittee (Rev. Wells and Chris Stahlinski) assumed the task of improving the signage in the buildings. New interior signs were created and installed and photos in Sewall Hall were reframed and signs there were also updated.

A very visible sign of our efforts is the appearance of new seasonal banners for the front of the sanctuary. We commissioned local artist Breanna Tedesco to paint 8 beautiful banners. The Crafters for a Cause folks helped with hemming them, and Deacons installed them and also created new storage areas for our collection of both existing and new banners.

We have also purchased 2 high top tables for Sewall Hall – we hope these will allow people who are not seated to gather to talk and circulate without risk of spilling hot beverages.

Our mission is greatly enhanced by the work of sub-committee Called to Care, chaired by Jan McSheffrey. They are instrumental in supporting our work by sending cards, making calls, and visiting sick and shut-in members. We are very grateful for all that Jan and her team do every day. Due to smaller than usual attendance at the 11PM Christmas Eve service in recent years, we have decided for 2019 to offer a family/child-friendly service at 4 PM and another service at 7PM. We hope this will enable more members to attend a Christmas Eve service that is convenient and appropriate for their needs.

Deana Tredeau has been a faithful member of Deacons for 13 years, serving as treasurer of the Board as well as of Special Music Fund. We will miss her as she takes a well-deserved rest next year. We are grateful for our Pastor Angela Wells-Bean. She challenges us to grow in our commitment to our Covenant and inspires us with her own positive energy, intelligence and personal faith.

Lucy Damiani, Co-Chair

**MEMORIAL FUND COORDINATOR  
2018 ANNUAL REPORT**

Family and friends honored Sally Dobbins, Ken Flodstrom, Fred Garside, Barbara Hayes, Terry McNutt, Sally Soney and Doug Welch.

A pamphlet in the pews includes information on how to make donations.

The Board of Deacons is responsible for the administration of these funds and recommends any expenditure to the Parish Council for their approval.

Respectfully submitted,

Marcia Rich

## MISSIONS 2018 ANNUAL REPORT

This year we again gave financial support to twenty specific benevolences. We dropped our support of the CMM Youth Initiative, Ecclesia Ministry, and the MA Metropolitan Boston Scholarship Fund. At the suggestion of members of the congregation, we added instead Science With a Mission, Mission of Deeds, and Cooperative Elder Services. It is our intention to continue to review and update this list every year, to keep it in line with our faith and our values, and to include particular interests of the congregation whenever appropriate. We welcome congregational input in making these choices.

In addition, as a congregation we offer active support in the form of hours of volunteer effort and donations. Rosie's Place, the Lowell TLC, City Mission, and People Helping People have all benefitted from our efforts this year. We continue to be amazed and delighted by the generosity of this congregation whenever called upon. We would like to thank all those who participated this year by cooking, serving, and cleaning up at Rosie's Place, by selling pumpkins at the Pumpkin Patch, by making food to sell at our Fair, by sitting at the Wish Tree in the Mall, by donating clothing for our Fall and Christmas clothing drives, and in so many other ways. We did not participate in a Habitat for Humanity Workday in 2018, but are hopeful that there will be renewed interest in doing this in the future.

We would like to again offer a special thank you to Susan Eby and C4C, the group of crafty women who work with her to create knitted, crocheted, stitched, and woven articles to sell at our Fair, to support causes within our church family, and to donate to many needy organizations. A report detailing these donations is included elsewhere in this Annual Report.

Our special collections this year included a collection for Blanket Sunday, for Neighbors in Need, and for One Great Hour of Sharing. We paid for three meals at Rosie's Place. We hosted three guest speakers, and made donations to support UCC missionary work, autism research, and the fight against opioid addiction. We also donated to support the sanctuary movement at the 1<sup>st</sup> Parish Church in Bedford. At the recommendation of our Missions Board, one quarter of the Easter Offering was donated to Global Leadership Community (for building a school in Uganda), the other quarter to People Helping People, and one half of the Christmas Offering to the National UCC Disaster Relief Fund. Together we are all trying to fulfill our mission to respond to the needs of the world with practical deeds of love.

Board of Missions:

Barbara Moran and Nancy Todd, *co-chairs*

Joyce Carpenter, Karen Ciardi, Dennis Huebner, Bev Maher, Jan McSheffrey, and Ginger Mungillo.

## MISSIONS FINANCIAL REPORT – 2018

Balance forward – Jan. 2018	\$446.31	
10% pledged income for Missions 2018	\$16,135.56	(\$1344.63/mo.)
<b>Total</b>	<b>\$16,581.87</b>	
<b><u>Special Offerings</u></b>		
Christmas Offering (2017) paid in 2018	\$2581.79	
<i>Distribution to Global Leadership Community</i>		
Easter Offering	\$2311.50	
<i>Distribution: \$1155.75 to People Helping People</i>		
1155.75 to Global Leadership Community		
Blanket Sunday (Church World Service)	\$522.00	
*Neighbors in Need (UCC 5 for 5)	\$575.00	
*One Great Hour of Sharing (UCC 5 for 5)	<u>\$836.00</u>	
<b>Total Special Offerings</b>	<b>\$6,826.29</b>	
<b><u>Disbursements</u></b>		
*UCC MA Conference - Basic (UCC 5 for 5)[total \$4500]	\$4500.00	
*Strengthen the Church (UCC 5 for 5) [\$500]	\$500.00	
*Christmas Fund-Veterans of the Cross (UCC 5 for 5)[\$500]	\$500.00	
Rosie's Place (\$350 X 3)	\$1050.00	
1 <sup>st</sup> Parish Church, Bedford (Sanctuary)	\$250.00	
UCC Church Service Awards	\$1000.00	
Peace Scholarship	\$250.00	
Mission speaker fee (Fall and/or Spring)		
Global Ministries (missionary)	\$150.00	
Autism Speaks	\$150.00	
Opioid Addiction	\$350.00	
<b>Total Disbursements</b>	<b>\$ 8700.00</b>	
<b>Paid benevolences (20 @\$350)</b>	<b>\$ 7000.00</b>	
Casa Myrna	\$350.00	
City Mission Society	\$350.00	
Cooperative Elder Services	\$350.00	
Disabled Veterans (via Ed Tedesco)	\$350.00	
Grow Clinic	\$350.00	
Habitat for Humanity – Lowell	\$350.00	
Heifer	\$350.00	
Hope Group	\$350.00	
LGBT Asylum –Hadwen Park Cong. Church	\$350.00	
MA Council of Churches	\$350.00	
Mission of Deeds	\$350.00	
NE Center for Homeless Vets	\$350.00	
Pine Street Inn	\$350.00	
Planned Parenthood	\$350.00	
Project Care and Concern	\$350.00	
Reach Beyond Domestic Violence (Waltham, MA)	\$350.00	
Science with a Mission, Inc.	\$350.00	
Special Ops Wounded Warriors (via Dave Ierardi)	\$350.00	
The World School (via Anne Stafford)	\$350.00	
VNA Hospice Care	\$350.00	
<b>Disbursements</b>	<b>\$15,700.00</b>	
<b>Special Offerings</b>	<b><u>6,826.29</u></b>	
<b>Total Missions \$\$ Outreach for 2018</b>	<b>\$22,526.29</b>	
expenses: stamps – (March)	\$26.70	
Bank Fee for new checks – (May)	9.99	
<b>Balance forward for 2019</b>	<b>\$ 844.92</b>	

## **CRAFTING FOR A CAUSE 2018 ANNUAL REPORT**

When we sorted our handmade items this year we thought back as a group to what we had accomplished and who we had supported through our efforts. Hats, mittens, scarves and lap robes were distributed to the homeless, Veterans, Neighbors in Need in Lawrence, and students in the Lowell school system. We also gave items to Cradles to Crayons in Boston, The Shaken Baby Prevention campaign and to the Tufts Neonatal unit. Chemo patients at Dan Farber received hats and we supported a Lowell High School Group by sharing our stash of yarn with them. The group's goal is to make and distribute hats to preschoolers in the Lowell area.

One of our initial goals in the 8 years we have been creating together was to supply prayer shawls and lap robes to members, friends and other people who benefit from knowing we support and love them in their time of need. There is a supply of these items in the conference room closet and we encourage anyone who has someone who needs to feel love and support to take one for the person in need. As in past years we made white Baptismal blankets which were given to the three children who were baptized this year. May they continue to share the love of God and this congregation! On a smaller scale we have kept the basket of prayer squares full of a variety of shapes and colors of prayer squares. These are there for anyone to take and share with family and friends as the need arises. They make a nice addition to a card you might send to someone in need of friendship and support.

On any given Wednesday we can have anywhere from 2 to 9 people sitting around the table in the conference room. The hours we meet are filled with laughter, conversation and relaxation. We are happy that Dorothy Murdock has moved closer to her three sons and now shares in their lives, but we miss her. We have also increased our attendance with several new faces. All are welcome no matter if you have a specific crafty talents or just consider yourself a conversationalist. We appreciate the effort of Joan Zink who is always willing to drive our products to various nearby towns. We appreciate all who make items for us but are not able to join us on a Wednesday. We will miss the efforts of the Janet Hooper and family as they move off to enjoy retirement on the Cape.

Our final totals of items cannot be accurately calculated because we do not know how many items were sold at the Fall Fair nor the number of prayer shawls and lap robes given away. We estimate we gave away 206 hats, 38 sets of mittens, 28 scarves, 10 blankets, 3 sets of booties and 2 stuffed animals. We collected and donated to the Billerica House of Correction over 550 unsigned Christmas cards

We trust that God has used our efforts to give comfort and support to people who have a need.

Respectfully submitted by the Members of Crafting for a Cause

## CHRISTIAN EDUCATION 2018 ANNUAL REPORT

**Members at start of 2018:** Jan Costa (chairperson/secretary), Shirley Fong (treasurer, scholarship committee rep.) Wendy Sanford, Michael Lewis (PC representative) Roberta Low, Deb Raymond (CE Director) **Changes:** resignations - Wendy Sanford (Fall 2018) and Shirley Fong (after 5 years – January 2018) Michael volunteered to take over treasurer's duties and continued as CE rep to PC. (CE continues to be 2 members short of minimum.)

**Nursery:** Kristen Watanabe continues into her second year doing a wonderful job working with our youngest members. Generally there are 2-4 babies, preschoolers in the nursery.

**CE Director:** The church is fortunate to have Deb Raymond continue her great work as director for the second year. Her comments follow:

### **Sunday School:**

**Aug 27** – Parent's meeting and supper to discuss coming year's plans for Sunday School. The average attendance is 12 children. The younger group (kindergarten – 1<sup>st</sup>) named themselves the Jesus group. The older group named themselves the God group. Two of the children volunteered to be acolytes at each worship service. The CE director lead the children singing 4 times during the Sunday school year and did a Pentecost cheer for the Children's Sunday Service. The singing in church activity was taken over by the Music director in 2018-2019 year.

**April 1** – The annual before service Easter Egg hunt was held on the church grounds. CE provided candy filled eggs and coffee and donuts.

**May 20** – Children's Sunday and Pentecost Sunday, Deb organized the children participating in the service. "Make your own sundaes" was offered at coffee hour. The students were given activity packets during the summer which included fun 'assignments' to send in during the summer.

**Dec. 15** Church was held in Sewall Hall so CE could present the play What no Angels? on the stage during the service. The Sunday School students had major speaking parts & played multiple roles. It was followed by CE & Deacon's Christmas-themed coffee hour. The students are being prepared to participate in Communion services starting in 2019.

### **Youth Service group.**

A "Penny Wars" fundraiser was organized by the young people for their planned community dinner. The group planned & executed a successful Community dinner on Sunday, June 23. Approximately 30 people attended from the church & community, about a ½ mix. A second dinner could not get off the ground due to participants' scheduling.

### **Intergenerational activities:**

**January 20th** at 6:30 a “Chili Winter Warmer” event in conjunction with the Music committee.

**February 13** 5:30 – 7:30 Shrove Tues, Pancake dinner included jazz music and kids crafts.

**March 17th Game night & St. Patrick’s Day celebration.** People were encouraged to dress in green, play board games & enjoy pizza. There was an area for adults to play games.

**April 20** A movie night for Autism Awareness month, Becoming Bullet Proof (documentary), was viewed. Discussion followed.

**May 20** noon (after church) Hike/Walk in the Land Lock Forest in Burlington. Members enjoyed a sandwich & cookie right after church to fuel up before we left for the Forest.

**September 9** Welcome Bach Sunday, registration and classes began. CE and Deacons planned a brunch.

**September 22** A Corn Hole Tournament was held on church grounds. Prizes were given to winning teams

**October 19** A Halloween Party - “Ghostly Gala” included decorations, costumes, games, prizes and food.

**November 10** Pool party at the Billerica Boys & Girls Club

### **In addition:**

**Confirmation:** The classes were conducted by Pastor Angela and Deb Glancy with 2 members and their mentors. On January 27 they attended an all-day retreat. Participated in the Easter Sunrise service on April 1, and were confirmed on June 10, the class planned and conducted the services.

**Adult Education:** Three book studies were conducted throughout the church year: In the spring – Waking Up White, fall - Climate Church, Climate World, and advent Advent in Narnia.

**Fall Fair November 3:** CE again took charge of organizing the raffle baskets and selling tickets for them at the fair. A total of 14 themed baskets were donated

**Respectfully submitted by: Jan Costa (CE Chairperson)  
Deb Raymond (CE Director)**

## UCC BURLINGTON ENDOWMENT FUND

### 2018 ANNUAL REPORT

The Endowment Fund lost value in 2018 with interest gains of \$1,145 and market losses / investment fees totaling \$10,286. The total account value is \$314,831.

The asset allocation in The Endowment Fund is as follows:

11.8% Cash  
19.2% Fixed-Term Investments  
69.0% Stock and Bond Mutual Funds

There were no new loan requests from the Endowment Fund and the outstanding loan balance is \$0.

The Endowment Fund is intended for the long-term support of the church. Our goal is to grow this fund so that its interest earnings can be used to supplement our church budget. A gift of any size, at any time, to the Endowment Fund is an excellent way to invest in our church's future. Gifts may be given in check (indicate Endowment Fund on memo line), bequest, trusts, gift annuities, or other appreciated assets. These strategies can provide a significant tax benefit to the donor.

Respectfully submitted,  
Craig Baker  
Michael DeLuca

<u>2018 UCC Endowment Fund Annual Report</u>			
Beginning Balance 1/1/2018			<b>\$323,972</b>
Income			
	Interest on Term Investment Notes		\$1,145
Total Income			<b>\$1,145</b>
Losses & Expenses			
	Investment Loss and Fees		\$10,286
Total Losses			<b>\$10,286</b>
Ending Balance 12/31/2018			<b>\$314,831</b>
Asset Summary		2017	2018
	UCC Cornerstone Fund (5 Notes)	59,397	60,542
	American Funds (Stock and Bond Mutual Funds)	227,642	217,356
	Citizens Bank Checking Account	36,932	36,932
Total Assets		<b>\$323,972</b>	<b>\$314,831</b>
Statement of Loan Activity			
Total Due to Endowment Fund			<b>\$0</b>



## FUNDRAISING 2018 ANNUAL REPORT-UPDATED

This committee has only one responsibility and that is to support the operating budget of the church and the development of the annual budget through Fundraisers.

Our initial budget this year to achieve was **\$13,075**. We raised a total of **\$9,599.03\*** toward the overall operating budget of the church. As you can see it is a lot of work and new ideas are welcome!

Nancy Todd has been the coordinator of the **"Gift Card"** fundraiser for the past 6 years. Anyone Interested in helping with this effort is very welcome! It brings in good income toward our budget but has yet to reach the potential it could.

In 2018 **twenty-four** different families placed **82** orders for Gift Cards totaling **\$18,965**. for which we received a total rebate of **\$1174.96**, with **\$68** in shipping charges, netting us a total profit of **\$1106.96** (as compared with **\$1214.71** in 2017).

Many of those orders were reloads or printable gift cards, paid by PrestoPay, so they did not incur any shipping charges, or require any effort on Nancy's part. She is very grateful to those folks who on their own are using the gift card system to profit the church – thank you!! This is a fabulous "win/win" for the church - purchasing of gift cards from businesses that you patronize on a daily/monthly basis with a portion of the denomination of that gift card going back to the church. These cards can be in the form of: a plastic "debit" card or "electronic paper" script or the "re-load". All one needs to do is get in the habit of buying the gift cards on a regular basis. The "reloads" and electronic cards can be purchased anytime if you've set up a "presto pay" account with Scrip. If you prefer not to do financial transactions online, you can write a check to the church at any time. Your order will be effective as soon as you get the check to Nancy! It makes all the sense in the world to buy your grocery, coffee, department store, restaurant gift cards through the Church program and do your shopping with gift cards so the church benefits, regardless of where you are living, or vacationing!

Our biggest fundraiser through gift cards this past year is Joan Zink. **Thank you, Joan!** And a special shout-out goes again to Deana Tredeau who continues to regularly refill her cards online, so that a portion of all her grocery shopping money goes automatically to the church. **Thank You, Deana!** Just think if all of us were following her example!!!

### ***Chocolate and Jazz-February 10th***

We once again held our very popular Jazz and Chocolate Event with Jazz Singer Lydia Harrell and her talented piano man Steve Higgs. This is a very popular event and will continue to offer this as long as Lydia and Steve are willing to perform. We had a great array of decadent chocolate and some wonderful decorations to accompany the mood. Thanks to Michael and Julie Lewis for running the event. We brought in approximately **\$1130** this year.

***Spring Flea Market*** held on June 6nd. The weather was predicted to be stormy, but we forged forward anyway. It did not rain until 12:30pm. There were 8 tables (1 no show). Good items were displayed, but little sales traffic. Yard Sale was lead by Deb Raymond. Each table donates 25% of their proceeds. This event generated approximately **\$330**.

We usually have another Flea Market in September, but we did not have any volunteers to run that event.

**\*updated figure!**

Continued ....

**Not Your Average Joe's Fundraiser.** This ran each Tuesday in December. We were offered 15% off food sales, with the NYAJ coupon presented with your eat-in/take-out meal purchase. Little effort since you could share with co-workers, family and friends. Run by Deb Raymond. This event generated a total of \$100.00.\*

**The Fall Family Faire** was held on Saturday, **November 3\*** organized by co-chairs: Shirley Fong and Wynelle Scenna. The net income was \$6,932.08. This fundraiser supports UCC Operation Budget.

All church committees, C4C, Boy Scouts and members of the church came together to help the ALL DAY event. This involved the craft fair, dinner & silent auction. Wonderful fellowship and we worked together to make it successful. The dinner committee served chicken pot pie, salad and homemade apple crisp. We served over 70 people. We feel blessed! Kari Lynch, once again, organized and displayed the SILENT AUCTION items which brought I \$3,003. Many donations were very last minute. Please , on future fairs, plan a month in advance and fill out donation forms and get them in to keep things running smoothly.

Moving forward we would like to improve the Fair income. Help out by contacting local businesses and ask for donations of a gift card or an item for the SILENT AUCTION. Start crafting and make a few items, plan to bake, gather some silent auction items, save items for raffle baskets, volunteer to work on Fair day. Please adhere to due dates. Much planning is required to set up for this event. Thank you to all who volunteered their talent, time and energy.

Plans are in the works for our next Fair to be on November 2, 2019.

Submitted by Shirley Fong, co-chair

#### 2018 Fall Fair Income Tally Breakdown-submitted by Wynelle Scenna

Missions Table-Baked Goods	\$ 470.00
Cookie Walk	\$ 250.00
Crafts	\$1,100.00
Christmas Items	\$ 100.00
Gently Used Jewelry	\$ 130.00
Gently Used Books	\$ 68.00
Plants	\$ 20.00
Children's Activities-Face-painting	\$ 4.00
Cupcake Decorating	\$ 7.00
Green Team Cookbooks	\$ 20.00
Music Youth Choir (cd's)	\$ 90.00
CE Committee Raffle Baskets	\$ 438.00
Silent Auction & Live Auctions	\$3,003.00
Sunday Sales	\$ 235.75
Breakfast, Lunch & Dinner	<u>\$1,540.00</u>
Gross Total	<b>\$7,469.75</b>

#### EXPENSES

Dinner Expenses	\$ - 427.67
Music Youth Choir CD's (Sales to Special Music Fund)	\$ - 90.00
Green Team Cookbooks (Sales to Green Team Fund)	\$ - 20.00

Net Total **\$6,932.08**

**\*update**

## **TRUSTEES 2018 ANNUAL REPORT**

The Trustees had a busy year that focused on major projects. As our facilities age, the Trustees were faced with a multitude of major issues that went above and beyond the typical maintenance.

### **Education Building Roof**

The Church moved forward with the installation of solar panels on the south-facing roof of the Education building. Prior to their installation, the building required a new roof. A roofing contractor was hired and a new roof installed. Installation of the panels caused leaks with water dripping onto the stage and staining ceiling tiles. Those leaks were repaired by the solar panel installers.

### **Sanctuary roof**

A storm blew off shingles resulting in water leaking into the Deacon's closet. The missing shingles were replaced as a temporary repair. The entire building subsequently received a new roof. The Renovation Fund provided the \$16,000 for the repair.

### **Bell tower**

The storm that damaged the sanctuary roof also broke one of the round windows in the bell tower. Additionally, the siding and the molding around the top of the tower need repairs. The bell tower needs repairs with an estimated cost of \$12,000. This work has been postponed as the Trustees had to focus on heating issues.

### **Heating issues**

Our heating troubles came in threes this year. The first issue was the Sanctuary Building boiler which failed at the start of the heating season. The boiler was ten years old and could not be economically repaired. The Trustees arranged to have it replaced quickly, leaving only a couple of Sundays requiring coats to keep warm. The Renovation Fund provided the \$24,000 for the repair.

During the boiler replacement, a leak was detected in the hot water loop that heats the basement. The leak was not visible as it occurred where the pipe went below the floor to cross in front of doorways. That leak was repaired.

No sooner had that repair been completed, the heat failed in the office. For the third time this year, the Trustees turned to our heating contractor to replace the control valve for that heating loop.

### **Parsonage**

One of the garage doors of the parsonage was damaged. Repairing the door was not economical due to the nature of the damage and the age of the doors. The Trustees arranged for the replacement of the doors.

Continuing the trend of repairing our aging infrastructure, a new stove was purchased for the parsonage kitchen. The new stove replaced the 50+ year old stove original to the construction of the house.

### **Lawn Care**

Our long-standing landscaper supreme, Paul Raymond, retired from his volunteer career caring for our lawn, bushes and gardens. The Trustees tried to replace Paul with other volunteers, with limited success. Our lawn mower was damaged, requiring the Trustees to hire a landscaper, Jim Martin, to care for our lawn through the end of summer and into the fall. The Trustees anticipate the need to hire a landscaper again for 2019.

Continued.....

### **Kitchen Stove**

The problem with the stove pilot lights was resolved. A plumber replaced part of the connecting piping and installed another shut off valve. The gas pressure was also adjusted. The stove now functions properly. The gas is turned off when the stove is not in use. Pilot lights need to be lit prior to use. Do not attempt this without training.

### **Church Sign Update**

In the spring of 2018, an anonymous donor generously agreed to give us funding for a new outdoor church sign. Rev. Wells-Bean, Lucy Damiani, Michael Lewis and Bill Beyer are the subcommittee who are working on this. We have narrowed it down to two companies that we are considering working with. There are lots of details to sort out, but we are making progress. Our concern is that the sign we think we will want is likely to cost much more than the money that was donated to us. When we get to a decision point, we will discuss with Parish Council how to proceed. We'll either have to find the additional funding or significantly curtail the kind of sign we are hoping to purchase.

### **Miscellaneous Maintenance**

The Trustees also kept up with numerous maintenance repairs and projects at the church and parsonage. This has included replacing light bulbs, fixing gutters and down spouts, cleaning carpets, tree removal to name a few. As it was last year, we overspent our budget for Maintenance and Supplies.

The Boy Scouts helped during the Annual Spring Clean Up with doing yard work and cleaning out the window wells.

Trustees now have their own email address. The congregation is encouraged to email requests, issues and questions for the Trustees to this email address. [trustees@uccburlington.org](mailto:trustees@uccburlington.org)

Several folks routinely assist the Trustees. This includes Bobbie Killilea for being our main contact for rental requests, contractors coming in to do quotes and do repairs and letting us know of issues that require our attention; Steve Landry, who as our Sexton, has done a great job in keeping the church clean. Shirley Fong for working on the kitchen stove project and doing other miscellaneous jobs; and Dick Butler for miscellaneous painting. Dave Ierardi who handled the our solar panel installation. The Trustees would like to thank them and anyone else who I failed to mention.

Respectfully Submitted,

Bill Beyer (Chairperson)  
Chris Cahoon  
Conrad Fong  
David Hooper  
Andrew Olney

## **SOLAR PANEL 2018 ANNUAL REPORT**

The solar system consists of 104 panels and is designed to meet 95% of the electric power consumed by the Sanctuary, Education Building and Parsonage. The system was commissioned in March and blessed during a brief outdoor ceremony on Earth day, April 22<sup>nd</sup> 2018. The system has performed well and has produced 32.6 MWh of power thru 2018, which is in line with the original proposal. This is the equivalence of saving 52,751 lb CO<sub>2</sub>, or planting 1,328 trees.

The system has been running well but we have two problems to be resolved.

First was leaking issues with the roof. Revision Energy was very responsive making two separate set of repairs, the second repair involved a complete de-installation of all the panels, replacement of mounting hardware (increased screw length) and re-install. So far, the repairs seem to have worked. There has been some additional damage made to the already stained tiles in the education building, Dave Ierardi will be negotiating fair compensation from Revision for their contribution to the staining.

The second issue has been with the billing. Revisions bills per the power purchase agreement have been correct. However there continues to be issues with Eversource to get the billing correct, they have issued credits and have acknowledged the billing is not correct and have committed to remedy. However, the billing is still not correct. Dave Ierardi will continue to work this issue with Eversource, create, and monitor a tracking spreadsheet to make sure the proposed savings are realized. These savings will be set aside so that the church will have necessary funds to purchase the system from revision after year 6.

Respectfully Submitted by:  
Dave Ierardi

## COMMUNITY ENGAGEMENT GROUP 2018 ANNUAL REPORT

The Community Engagement Group began in the Spring of 2018. The purpose of the C.E.G. was to help us live into our 2018 goal, which is *to partner in ministry with the wider community, so that together we might make the world a better, more just and peaceful place for everyone*. Rev. Wells-bean thought that in order for us to partner with the community, we need to know who is in our community and what their needs are. We went through three different processes to learn more about the town of Burlington. They are as follows:

- Analyze Demographic Data
- Prayer Walk
- Community Interviews

The demographic data came from the company Mission InSite and we learned all about the facts and figures of the town of Burlington. Everything from income to age to level of education to racial and religious groups. We also learned about the trends and what the town will look like in about 10 years from now. A few things we learned were as follows: In the next 5 years, the number of multi-generational households in Burlington and the number of adults co-habiting (like roommates) is going to go up. In terms of ethnicity, 22% of Burlington is non-white, and 14% of those people are of Asian descent. this number will not be changing much in the coming years. The population of Burlington is getting older because people are not having children at the same rate that people are aging. As for values trends, volunteering in the community and involvement in social causes both ranked very high, which means that we have a population who is willing to serve their community.

The second thing we did was to conduct a prayer walk. Four pairs of people went out to different neighborhoods in Burlington on a Saturday morning in June. The purpose of this exercise was to literally see who and what is in our town that we can observe. A few of the observations were as follows: Lots of homes have been expanded and it looks like people's incomes have increased or they're living in multi-generational homes with apartments for the grandparents. The well-manicured lawns indicated wealth, because people can afford professional landscapers. Even for those lawns which didn't look professionally done, most people seemed to take pride in their property. Neighborhoods were income and generationally mixed. Diversity in ages of people we saw and the kinds of homes on the same street. We have a friendly community, everyone who was out walking or biking or in their yards said hello. We definitely have economic needs based on the fact that several homes were dilapidated. We discussed the concept of being house rich but cash poor. People maybe can only afford mortgage, insurance and taxes, don't have extra money for maintenance and repairs.

The last thing we did was to conduct community interviews. We put together a diverse list of community leaders that we wanted to talk to in order to learn about how they understand our town. What are the needs of the people they serve? What services are provided to them? We wanted to know what we could do to help serve the community. About 8 interviews were conducted by seven church members: Lucy Damiani, Roberta Low, Carol Downing, Bill Beyer, Sally Willard, Nancy Todd and Rev. Wells-Bean. After the interviews were over, we had a retreat day in November 2018. We went over the notes from all the conversation. We had silent time to reflect upon where we believed the spirit was calling us to serve the community. One request that the superintendent of schools made really spoke to us. He asked us to form a reading and homework help group at the Lord Baron apartment complex. He said that the children who live there have a lower academic performance, in general, than their peers. The group thought that we have the gifts, skills and energy to respond to this need. Our plan is to launch the reading group at Lord Baron apartments in the summer of 2019, and then add on the homework help groups in the fall of 2019 once school starts. This will require a lot of volunteer support, so we hope that the wider congregation feels as passionately about this project as we do.

(continued on next page)

## Community Engagement Group Annual Report-continued

Overall, the community engagement process was a success. We feel like we have our finger on the pulse of our town, and we are now connected to it in a way that we weren't before. As the community continues to change and evolve, we hope that we still stay in sync with this wonderful town that we are blessed to be a part of.

People who participated in the Community Engagement Group process:

Bill Beyer  
Karen Ciardi  
Emily Deluca  
Carol Downing  
Donna Ferro  
Shirley Fong  
Anna Karwan  
Roberta Low  
Barbara Moran  
Nancy Todd  
Rev. Wells-Bean  
Sally Willard

## **WISE FOR MENTAL HEALTH 2018 ANNUAL REPORT**

In September of 2018, Rev. Wells-Bean, Dave Ierardi and Margie Mack attended the WISE for Mental Health conference in Andover, MA. It was sponsored by the UCC Mental Health Network. WISE stands for Welcoming, Inclusive, Supportive and Engaged. The goal of the WISE program is to have churches engage the topic of mental health, so that we can be supportive communities of faith for people with mental health concerns. Just like we support each other through physical illness, we should be able to support each other when we're mentally unwell. This means learning what language to use when someone discloses that they are struggling. This means having resources to offer folks, should they need it. This means that we have cultivated an environment in which people feel as comfortable lifting up prayers about mental health in worship as they do lifting up prayers about other things. Dave, Margie and Angela feel passionate that we need to become a WISE for Mental Health congregation.

Upon returning from the conference, we invited the wider congregation to be part of this process. We had an initial meeting in November in which we brainstormed all the things we could do to support those with mental health concerns. At a follow-up meeting in January of 2019, we narrowed down the list and made an action plan of first steps that we are going to take. There is enthusiasm around planning a speaker series in which we will bring in experts to talk about a variety of topics (depression, anxiety, grief, addiction, etc.) Depending upon how the congregation responds to those speakers, we will move ahead with organizing support groups which address the issues that are ailing the most people in our congregation. At the same time, we will put printed materials around our church property, so people can see that we are a community that is supportive of people with mental health concerns. We will put a list of resources on the website as well. We will also pray regularly during our worship service for those who are struggling with their mental health. Lastly, we want to plan a Sunday morning worship service in which the focus will be mental health. We are hoping these things will unfold in 2019.



## **BOARD OF FINANCE AND STEWARDSHIP 2018 ANNUAL REPORT**

The Finance and Stewardship committee works to encourage stewardship of the congregation. We accomplish this by running the annual pledge campaign, soliciting the donation of time and talent from the congregation and, working with the Treasurer, to document the church's income and expenditures against the church budget. In addition, we also coordinate the creation of the annual budget, which is reviewed and approved by Parish Council and the congregation.

At the annual meeting in February 2018, the congregation approved a balanced budget for the year. A second mile campaign had bridged the projected deficit without needing a very generous matching donor pledge. The donor was still interested in funding a special project. Project ideas were solicited throughout the congregation, Parish Council reviewed and prioritized the projects and submitted the selected proposals to the donor. The selected project was funding new and improved signage at the corner of Lexington and Bedford Streets. The project is currently being researched and priced.

*"What shall we bring?"* was the theme for the 2019 stewardship campaign. It comes from Micah 6:6, 8 (following passages taken from NIV Children's Edition Bible):

"With what shall I come before the Lord and bow down before the exalted God? Shall I come before him with burnt offerings, with calves a year old? ... He has showed you, O man, what is good. And what does the Lord require of you? To act justly and to love mercy and to walk humbly with your God."

This year's Stewardship luncheon was again donated by Everett Langley and co-organized by John Heald. Side dishes and desserts were brought by other members of Finance & Stewardship. In keeping with the stewardship campaign theme, we asked everyone at the luncheon to think about what they can bring to the church and what the church offers them.

In an effort to avoid another second mile campaign in consecutive years, Finance & Stewardship (with approval from PC) rearranged the order of the budget proposal process by having committee budget estimates prepared by 10/1/18. The basic idea was to have a draft/preliminary budget ready before the Finance and Stewardship campaign. Then, when we began the 2019 Stewardship Campaign in October we would be able to tell the congregation more specifics about the 2019 operational budget so that together we could reach that goal. This budget strategy was done to recognize that most of our expenses are fixed. It is important for congregants to know the cost it takes to operate the church and its missions when making pledge decisions.

With the end in mind, this year's four stewardship moments were presented by various church committees. Human Resources, Deacons, Christian Education and Trustees each had a chance to speak about what their budget pays for and explain any increases in their budget from last year. We appreciate their time and willingness to share their stories and perspectives.

Continued.....

Unfortunately, as of the end of December 2018, the projected pledges for 2019 resulted in an estimated budget deficit of \$29,000. As with any budget balancing, it is just a formula of revenue minus expenses. This projected deficit was a result of four issues: increased expenses every year, a progressively declining income from fundraising, lower overall donor contributions and increased benefits expense from our pastor's growing family and maternity leave coverage (a happy situation J that we need to plan for).

In 2016 we received 82 pledges and \$148,375 in pledge dollars

In 2017 we received 82 pledges and \$143,910 in pledge dollars

The 2018 pledges after the second mile campaign was 85 pledges and \$161,356.

The 2019 pledges as of Dec 31, 2018 were at 78 pledges and \$171,822.

Unfortunately, it will be necessary for the Finance and Stewardship committee to make an urgent second mile campaign request for people to increase their pledging. It is hopeful that a 2019 push will close the gap for the 2019 budget.

In addition to the activities noted above, the Finance and Stewardship committee proposed new procedures to create more checks and balances in our finance accounting processes. These efforts have resulted in change in bank statement verifications, clarification of fundraising expense and tallying procedures. In addition, some new procedures for collectors will be implemented in 2019.

The Finance and Stewardship committee also took a moment this year to recognize and thank our collectors this year. The collector role is vital to the operations of the church. We are blessed to have these volunteers.

2018 was a year of blessings and challenges. The Finance and Stewardships committee worked diligently on the congregation's behalf to try to improve the church's financial processes and solvency. Over the next year, Finance and Stewardship will continue to try to find solutions to our declining revenue and fundraising success. We will be involved in the exploration of, and request for, other fundraising approaches and opportunities. In the early part of 2019, please consider the second mile campaign and/or increasing your participation in fundraising efforts.

We hope that together we can find solutions that will help this church remain the wonderful community and mission of God that we all love.

Prayerfully submitted by

*Gail Ciano and Kari Lynch*

Co-Chairs of the Finance & Stewardship Committee

## **HUMAN RESOURCES COMMITTEE**

### **2018 ANNUAL REPORT**

Committee: Emily DeLuca, Chairperson, and with Anna Karwan and Jessy McNeil as advisors.

The following tasks were completed in 2018:

Created renewal contracts for the:

- Pastor
- Administrative Assistant
- Director of Music
- Director of Christian Education
- Nursery Attendant
- Sexton

Facilitated and provided guidance on the performance management and performance evaluation process for staff.

Provided guidance on Human Resources best practices and on compliance with relevant employment law.

Provided recommendations and data for staff salaries and benefits.

Reviewed and completed documents required for the church Annuity Plan with The Pension Boards.

## VITAL STATISTICS FOR 2018

<b>BAPTIZED</b>	<b>Parents/Guardians</b>	<b>Birthdate</b>	<b>Baptized</b>	<b>Pastor</b>
Adam Francis Lavelle			2/4/18	Rev. Wells
Charlotte Jane Lavelle	Adam Lavelle		2/4/18	Rev Wells
Hannah Caroline Tabaldi	Sarah & Steven Tabaldi		7/22/18	Rev. Wells
Liam Charles Evans	Mallory Dimler/John Evans		10/28/18	Rev Wells-Bean

<b>CONFIRMED</b>	<b>Date</b>	<b>(2)</b>
Elizabeth Forbush	6-10-18	
William Silva	6-10-18	

<b>NEW MEMBERS</b>	<b>Date</b>	<b>(2)</b>
Adam Francis Lavelle	2-4-18	
Wynelle Scenna	2-4-18	

<b>DEATH OF MEMBERS</b>	<b>Funeral Date</b>	<b>Date of Death</b>	<b>Pastor</b>
Barbara Hayes	3-19-18	3-12-18	Rev. Wells
Theresa McNutt	6-23-18	6-16-18	Rev. Wells

<b>DEATH OF NON-MEMBERS</b>	<b>Funeral Date</b>	<b>Date of Death</b>	<b>Pastor</b>
June Tabaldi	4/23/18	4/16/18	Rev. Wells
Doug Welch	10/22/18	10/10/18	Rev. Wells-Bean
Sally Dobbins	10/27/18	6/24/18	Rev. Wells-Bean
Fred Garside	11/29/18	11/26/18	Rev. Wells-Bean

<b>WEDDINGS (* Member)</b>	<b>Date of Marriage</b>	<b>Pastor</b>
Melissa Olney* & Charles Yates	8-4-18	Rev. Wells

<b>TRANSFER OUT</b>	<b>Date</b>	<b>New Church/Address</b>
Charlotte & Howard Blaney		

### **TRANSER TO IN-ACTIVE STATUS\***

A group of ACTIVE members who should be moved to INACTIVE Status will be discussed with Deacons and Finance before being moved to INACTIVE

### **REMOVED BY:**

Death	2
Transfer	2

Total Members reported at the end of 2017	<b>212</b>
Total Admitted	4
Total Removed	4
<b>Total Members in 2018</b>	<b>212</b>

**UNITED CHURCH OF CHRIST, CONGREGATIONAL OF BURLINGTON**  
**For the Twelve Months Ending Monday, December 31, 2018**

		2017	2018	2018			2018	
		YTD	Annual	YTD			Dec	
		Actual	Budget	Actual	Budget	Variance	Actual	Budget
	Revenue							
4000	Pledges	\$145,546.93	\$161,356.00	\$171,709.13	\$161,356.00	\$10,353.13	\$12,239.51	\$13,721.78
4010	Loose Offerings	20,931.05	22,428.83	26,500.97	22,428.83	4,072.14	4,142.00	1,101.55
4020	Easter and Christmas	4,695.28	7,500.00	4,596.00	7,500.00	(2,904.00)	2,586.00	4,001.00
4100	Rental Income	33,561.00	32,500.00	30,383.00	32,500.00	(2,117.00)	3,132.00	3,600.47
	Fundraiser							
4205	Flea Market	1,395.90	1,300.00	348.20	1,300.00	(951.80)	0.00	0.00
4210	Fall Fair	8,294.80	7,875.00	7,412.45	7,875.00	(462.55)	0.00	160.00
4220	Murder Mystery	1,001.13	0.00	0.00	0.00	0.00	0.00	0.00
4225	Flatbread Pizza/UNO	0.00	150.00	284.74	150.00	134.74	0.00	0.00
4235	UCM Donations	0.00	1,500.00	670.00	1,500.00	(830.00)	25.00	0.00
4240	Chocolate and Jazz	805.00	1,000.00	1,130.00	1,000.00	130.00	0.00	0.00
4260	Gift Cards	1,273.95	1,000.00	1,126.36	1,000.00	126.36	437.44	421.88
4275	Holiday Serenade	221.00	250.00	0.00	250.00	(250.00)	0.00	250.00
	Total Fundraisers	12,991.78	13,075.00	10,971.75	13,075.00	(2,103.25)	462.44	831.88
4800	Investment Income	12.69	11.00	22.31	11.00	11.31	0.80	0.70
4900	Other Income	1,960.00	2,520.00	4,091.62	2,520.00	1,571.62	150.00	282.86
	Total Revenue	219,698.73	239,390.83	248,274.78	239,390.83	8,883.95	22,712.75	23,540.24
	Expenditures							
	Parish Council							
	United Church Mission							
5000	Mission	2,436.32	3,000.00	4,500.00	3,000.00	(1,500.00)	935.00	3,000.00
5005	General	538.41	1,000.00	969.63	1,000.00	30.37	750.00	882.23
	Personnel							
	Pastor							
5100	Salary	43,629.20	45,211.12	44,793.91	45,211.12	417.21	3,464.14	3,496.05
5105	Auto Allowance	1,169.43	1,300.00	1,043.12	1,300.00	256.88	77.54	33.95
5110	Furnishing Allowance	2,741.07	2,839.12	2,823.30	2,839.12	15.82	218.40	219.62
5115	Insurance Coverages	12,261.67	8,020.37	9,957.17	8,020.37	(1,936.80)	1,298.73	2,005.07
5120	Professional Expenses	2,175.76	2,251.23	2,238.69	2,251.23	12.54	173.18	173.96
5125	Retirement Contribution	6,927.00	7,348.80	5,772.50	7,348.80	1,576.30	577.25	1,837.20
5130	Equity Allowance	1,878.15	2,018.90	2,007.60	2,018.90	11.30	155.30	162.08
	Total Pastor	70,782.28	68,989.54	68,636.29	68,989.54	353.25	5,964.54	7,927.93

**UNITED CHURCH OF CHRIST, CONGREGATIONAL OF BURLINGTON**  
**For the Twelve Months Ending Monday, December 31, 2018**

		2017	2018	2018				
		YTD	Annual	YTD				
		Actual	Budget	Actual	Budget	Variance	2018 Dec Actual	Budget
5301	CE Coordinator	10,913.52	11,692.56	11,609.40	11,692.56	83.16	1,087.68	1,131.38
5305	Nursery Care	1,440.00	1,606.80	1,626.90	1,606.80	(20.10)	123.60	133.88
5310	Music Director	22,532.22	23,534.68	23,349.45	23,534.68	185.23	1,810.40	1,817.04
5320	Administrative Assistant	23,658.50	24,504.39	23,976.22	24,504.39	528.17	2,085.48	2,116.83
5321	Administrative Assistant 403B	648.97	735.13	765.90	735.13	(30.77)	61.54	59.02
5330	Custodian	6,155.58	6,380.40	6,340.80	6,380.40	39.60	490.80	493.80
5345	Payroll Expense	4,949.55	5,236.73	5,118.19	5,236.73	118.54	428.26	439.97
5350	Payroll Service	1,297.25	1,500.00	1,372.85	1,500.00	127.15	96.42	107.08
	Trustees							
5710	Heat	8,672.29	12,000.00	12,004.91	12,000.00	(4.91)	2,536.52	2,944.94
5720	Insurance	9,568.00	10,500.00	10,252.00	10,500.00	248.00	0.00	0.00
5730	Plowing	11,413.00	14,700.00	9,897.00	14,700.00	4,803.00	210.00	3,523.98
5740	Maintenance and Supplies	11,622.86	9,500.00	12,455.89	9,500.00	(2,955.89)	248.76	806.61
5750	Utilities	7,611.32	10,000.00	10,055.79	10,000.00	(55.79)	3,504.59	56.96
6000	Christian Education	1,953.57	2,325.00	1,690.14	2,325.00	634.86	173.76	175.81
6005	Youth	115.99	300.00	0.00	300.00	300.00	0.00	82.74
6010	Confirmation	293.43	350.00	198.96	350.00	151.04	0.00	0.00
6020	Office Expense and Equipment	5,872.76	6,200.00	6,236.95	6,200.00	(36.95)	840.10	612.12
6030	Telephone	1,603.76	1,400.00	1,303.39	1,400.00	96.61	108.62	94.76
6040	Deacon's Expense	5,785.28	6,900.00	5,461.91	6,900.00	1,438.09	840.47	473.87
6045	Mission Projects	14,550.00	16,135.60	16,135.56	16,135.60	0.04	1,344.63	1,344.67
6050	Stewardship	431.40	450.00	394.90	450.00	55.10	170.00	148.64
6090	Online Giving Expense	407.01	450.00	442.26	450.00	7.74	36.85	35.88
	Total Expenditures	225,253.27	239,390.83	234,795.29	239,390.83	4,595.54	23,848.02	28,410.14
	Operating Surplus/ (Deficit)	(5,554.54)	0.00	13,479.49	0.00	13,479.49	(1,135.27)	(4,869.90)

**UNITED CHURCH OF CHRIST, CONGREGATIONAL OF BURLINGTON**  
**For the Twelve Months Ending Monday, December 31, 2018**

		2017					Dec 2018
		Ending Balance	In	Out	Change	Ending Balance	
1000	Cash - Operating	\$122,093.37	(\$314,554.47)	\$268,670.74	(\$45,883.73)	\$76,209.64	
	Total Assets	122,093.37	(314,554.47)	268,670.74	(45,883.73)	76,209.64	
2000	Accounts Payable	7,649.77	183,420.53	(188,680.64)	(5,260.11)	2,389.66	
2005	Other Payables	15,560.00	0.00	(15,560.00)	(15,560.00)	0.00	
2010	FIT/FICA Payable	0.00	43,266.88	(39,133.92)	4,132.96	4,132.96	
2020	State Tax Withholding Payable	0.00	5,511.73	(5,065.51)	446.22	446.22	
2030	Other Payroll Payable	0.00	70,252.86	(69,330.55)	922.31	922.31	
2070	Accrued Administrative Assistant 403B	96.89	1,289.45	(1,037.01)	252.44	349.33	
2105	Due Common Trust for Surplus/ Deficit	(4,402.71)	0.00	0.00	0.00	(4,402.71)	
	Special Accounts						
2305	Fire Alarms	2,460.60	0.00	(461.97)	(461.97)	1,998.63	
2310	Disaster Relief	1,191.00	0.00	0.00	0.00	1,191.00	
2315	Collation	517.47	0.00	0.00	0.00	517.47	
2330	Flowers	759.27	2,279.00	(2,312.50)	(33.50)	725.77	
2350	Professional Development	3,443.90	2,238.69	(1,387.90)	850.79	4,294.69	
2355	Deacon's Love Offering Fund	2,622.00	5,445.70	(7,486.95)	(2,041.25)	580.75	
2365	Capital Equipment	34.50	0.00	0.00	0.00	34.50	
2375	Solar Project	1,500.00	3,000.00	0.00	3,000.00	4,500.00	
2380	Church School	719.75	0.00	0.00	0.00	719.75	
2401	Mission Trip	11,613.13	0.00	0.00	0.00	11,613.13	
2405	Confirmation	89.71	0.00	0.00	0.00	89.71	
2410	Equity Allowance	979.33	3,463.60	(3,161.63)	301.97	1,281.30	
2415	Funds Raised by Youth	77.08	80.00	0.00	80.00	157.08	
2425	Trips for Youth	10.15	0.00	0.00	0.00	10.15	
2430	CE Children's Projects	423.47	514.80	(273.43)	241.37	664.84	
2440	Musical Instruments	55.00	0.00	0.00	0.00	55.00	
2450	Pastor Gift	0.00	1,140.00	(1,025.00)	115.00	115.00	
2465	Expense Account Contributions	31.19	0.00	0.00	0.00	31.19	
2475	Labyrinth	1,158.17	0.00	0.00	0.00	1,158.17	
2490	Undesignated Donations	2,823.85	0.00	0.00	0.00	2,823.85	
2500	Deacons Music Fund	5,094.99	2,093.00	(3,701.51)	(1,608.51)	3,486.48	
2505	Skelton Hall Renovation	1,551.93	0.00	0.00	0.00	1,551.93	
2510	Men's Breakfast	193.12	0.00	0.00	0.00	193.12	
2525	Green Team	15.00	95.00	0.00	95.00	110.00	
	Mission Project						
2615	One Great Hour of Sharing	0.00	836.00	(836.00)	0.00	0.00	
2620	Blanket Sunday	0.00	522.00	(522.00)	0.00	0.00	
2625	Easter Offering	360.00	1,951.50	(2,311.50)	(360.00)	0.00	
2630	Christmas Offering	2,533.29	2,644.50	(2,581.79)	62.71	2,596.00	
2635	Neighbors in Need	624.00	543.00	(592.00)	(49.00)	575.00	
2650	People Helping People	177.00	70.00	0.00	70.00	247.00	
	Total Special Accounts	41,058.90	26,916.79	(26,654.18)	262.61	41,321.51	

	2017 Ending Balance	In	Out	Change	Dec 2018 Ending Balance
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### Memorial Funds

3300	Bob Carpenter	1,745.00	0.00	0.00	0.00	1,745.00
3302	Charles Onthank	2,825.00	100.00	0.00	100.00	2,925.00
3303	Isobel Teague	10.00	0.00	(10.00)	(10.00)	0.00
3305	Fred Gilchrist	25.00	0.00	(25.00)	(25.00)	0.00
3310	Raymond Liu	125.00	0.00	(125.00)	(125.00)	0.00
3315	Barbara Hayes	0.00	625.00	(500.00)	125.00	125.00
3316	Alice Staten	1,200.00	0.00	0.00	0.00	1,200.00
3330	Nancy Playle	225.00	0.00	(225.00)	(225.00)	0.00
3335	Dot Talalas	245.00	0.00	(245.00)	(245.00)	0.00
3340	Gaetano Capobianco	20.00	0.00	(20.00)	(20.00)	0.00
3345	Jennie Nickerson	495.00	0.00	0.00	0.00	495.00
3350	Stephen Miles	100.00	0.00	(100.00)	(100.00)	0.00
3355	Terry McNutt	0.00	25.00	0.00	25.00	25.00
3365	Sally Sony	0.00	20.00	0.00	20.00	20.00
3373	Ann Miller	125.00	0.00	(125.00)	(125.00)	0.00
3376	Ruth Roach	1,985.00	0.00	0.00	0.00	1,985.00
3380	Fred Garside	0.00	150.00	0.00	150.00	150.00
3390	Ken Flodstrom	0.00	25.00	0.00	25.00	25.00
3392	Douglas Welch	0.00	115.00	0.00	115.00	115.00
3395	Ken&Sally Dobbins	0.00	500.00	0.00	500.00	500.00
3815	Renovation	50,191.48	600.00	(44,732.88)	(44,132.88)	6,058.60
3820	General	4,050.94	875.00	(1,486.77)	(611.77)	3,439.17
	Total Memorial Funds	63,367.42	3,035.00	(47,594.65)	(44,559.65)	18,807.77
3900	General Operating Fund	(1,236.90)	0.00	0.00	0.00	(1,236.90)
4000: 9999	Current Operating Surplus/ (Deficit)	0.00	263,396.66	(249,917.17)	13,479.49	13,479.49
	Total Liabilities and Funds	122,093.37	597,089.90	(642,973.63)	(45,883.73)	76,209.64



**UNITED CHURCH OF CHRIST, CONGREGATIONAL OF BURLINGTON**  
**Proposed 2019 Budget - As of 2/3/19**

		2017	2018			2019	Variance from
		Actual	Budget	Actual	Variance	Budget	2018 Actual
	Revenue						
4000	Pledges	\$ 145,546.93	\$ 161,356.00	\$ 171,709.13	\$ 10,353.13	\$ 176,076.00	\$ 4,366.87
4010	Loose Offerings	\$ 20,931.05	\$ 22,428.83	\$ 26,500.97	\$ 4,072.14	\$ 7,500.00	\$ (19,000.97)
4020	Easter - Christmas	\$ 4,695.28	\$ 7,500.00	\$ 4,596.00	\$ (2,904.00)	\$ 7,500.00	\$ 2,904.00
4100	Rental Income	\$ 33,561.00	\$ 32,500.00	\$ 30,383.00	\$ (2,117.00)	\$ 32,500.00	\$ 2,117.00
	Fundraiser						
4205	Flea Market	\$ 1,395.90	\$ 1,300.00	\$ 348.20	\$ (951.80)	\$ 1,300.00	\$ 951.80
4210	Old Tyme Fair	\$ 8,294.80	\$ 7,875.00	\$ 7,412.45	\$ (462.55)	\$ 7,875.00	\$ 462.55
4220	Murder Mistry	\$ 1,001.13	\$ -	\$ -	\$ -	\$ 1,000.00	\$ 1,000.00
4225	Flatbread Pizza /UNO	\$ -	\$ 150.00	\$ 284.74	\$ 134.74	\$ 150.00	\$ (134.74)
4235	UCM Donations	\$ -	\$ 1,500.00	\$ 670.00	\$ (830.00)	\$ 1,500.00	\$ 830.00
4240	Chocolate and Jazz	\$ 805.00	\$ 1,000.00	\$ 1,130.00	\$ 130.00	\$ 1,000.00	\$ (130.00)
4260	Gift Cards	\$ 1,273.95	\$ 1,000.00	\$ 1,126.36	\$ 126.36	\$ 1,000.00	\$ (126.36)
New	Howl at the Steeple					\$ 1,000.00	\$ 1,000.00
New	Ebay/Craigslist					\$ 250.00	\$ 250.00
4275	Holiday Serenade	\$ 221.00	\$ 250.00	\$ -	\$ (250.00)	\$ 250.00	\$ 250.00
	Total Fundraisers	\$ 12,991.78	\$ 13,075.00	\$ 10,971.75	\$ (2,103.25)	\$ 15,325.00	\$ 4,353.25
4800	Investment Income	\$ 12.69	\$ 11.00	\$ 22.31	\$ 11.31	\$ 11.00	\$ (11.31)
4900	Other Income	\$ 1,960.00	\$ 2,520.00	\$ 4,091.62	\$ 1,571.62	\$ 2,520.00	\$ (1,571.62)
	Total Revenue	\$ 219,698.73	\$ 239,390.83	\$ 248,274.78	\$ 8,883.95	\$ 241,432.00	\$ (6,842.78)
	Expenditures						
	Parish Council						
	United Church						
5000	Mission	\$ 2,436.32	\$ 3,000.00	\$ 4,500.00	\$ (1,500.00)	\$ 2,977.33	\$ (1,522.67)
5005	General	\$ 538.41	\$ 1,000.00	\$ 969.63	\$ 30.37	\$ 1,000.00	\$ 30.37
	Personnel						
	Pastor						
New	Paternity Leave Coverage					\$ 5,220.00	\$ 5,220.00
5100	Salary	\$ 43,629.20	\$ 45,211.12	\$ 44,793.91	\$ 417.21	\$ 46,526.60	\$ 1,732.69
5105	Auto Allowance	\$ 1,169.43	\$ 1,300.00	\$ 1,043.12	\$ 256.88	\$ 1,200.00	\$ 156.88
5110	Furnishing Allowance	\$ 2,741.07	\$ 2,839.12	\$ 2,823.30	\$ 15.82	\$ 2,924.29	\$ 100.99
5115	Insurance Coverages	\$ 12,261.67	\$ 8,020.37	\$ 9,957.17	\$ (1,936.80)	\$ 16,062.45	\$ 6,105.28
5120	Professional Expenses	\$ 2,175.76	\$ 2,251.23	\$ 2,238.69	\$ 12.54	\$ 2,318.77	\$ 80.08
5125	Retirement Contribution	\$ 6,927.00	\$ 7,348.80	\$ 5,772.50	\$ 1,576.30	\$ 7,571.20	\$ 1,798.70
5130	Equity Allowance	\$ 1,878.15	\$ 2,018.90	\$ 2,007.60	\$ 11.30	\$ 2,080.00	\$ 72.40
	Total Pastor	\$ 70,782.28	\$ 68,989.54	\$ 68,636.29	\$ 353.25	\$ 83,903.31	\$ 15,267.02

		2017 Actual	Budget	2018 Actual	Variance	2019 Budget	Variance from 2018 Actual
5301	CE Coordinator	\$ 10,913.52	\$ 11,692.56	\$ 11,609.40	\$ 83.16	\$ 12,043.34	\$ 433.94
5305	Nursery Care	\$ 1,440.00	\$ 1,606.80	\$ 1,626.90	\$ (20.10)	\$ 1,654.64	\$ 27.74
5310	Music Director	\$ 22,532.22	\$ 23,534.68	\$ 23,349.45	\$ 185.23	\$ 24,242.40	\$ 892.95
5320	Administrative Assistant	\$ 23,658.50	\$ 24,504.39	\$ 23,976.22	\$ 528.17	\$ 24,385.14	\$ 408.92
5321	Administrative Assistant 403B	\$ 648.97	\$ 735.13	\$ 765.90	\$ (30.77)	\$ 731.55	\$ (34.35)
5330	Custodian	\$ 6,155.58	\$ 6,380.40	\$ 6,340.80	\$ 39.60	\$ 6,570.72	\$ 229.92
5345	Payroll Expense	\$ 4,949.55	\$ 5,236.73	\$ 5,118.19	\$ 118.54	\$ 5,270.57	\$ 152.38
5350	Payroll Service	\$ 1,297.25	\$ 1,500.00	\$ 1,372.85	\$ 127.15	\$ 1,500.00	\$ 127.15
	Trustees						
5710	Heat	\$ 8,672.29	\$ 12,000.00	\$ 12,004.91	\$ (4.91)	\$ 12,000.00	\$ (4.91)
5720	Insurance	\$ 9,568.00	\$ 10,500.00	\$ 10,252.00	\$ 248.00	\$ 10,500.00	\$ 248.00
5730	Plowing	\$ 11,413.00	\$ 14,700.00	\$ 9,897.00	\$ 4,803.00	\$ 14,700.00	\$ 4,803.00
5740	Maintenance and Supplies	\$ 11,622.86	\$ 9,500.00	\$ 12,455.89	\$ (2,955.89)	\$ 12,500.00	\$ 44.11
5750	Utilities	\$ 7,611.32	\$ 10,000.00	\$ 10,055.79	\$ (55.79)	\$ 10,000.00	\$ (55.79)
6000	Christian Education	\$ 1,953.57	\$ 2,325.00	\$ 1,690.14	\$ 634.86	\$ 2,360.00	\$ 669.86
6005	Youth	\$ 115.99	\$ 300.00	\$ -	\$ 300.00	\$ 350.00	\$ 350.00
6010	Confirmation	\$ 293.43	\$ 350.00	\$ 198.96	\$ 151.04	\$ 400.00	\$ 201.04
6020	Office Expense and Equipment	\$ 5,872.76	\$ 6,200.00	\$ 6,236.95	\$ (36.95)	\$ 6,500.00	\$ 263.05
6030	Telephone	\$ 1,603.76	\$ 1,400.00	\$ 1,303.39	\$ 96.61	\$ 1,320.00	\$ 16.61
6040	Deacon's Expense	\$ 5,785.28	\$ 6,900.00	\$ 5,461.91	\$ 1,438.09	\$ 6,900.00	\$ 1,438.09
6045	Mission Projects	\$ 14,550.00	\$ 16,135.60	\$ 16,135.56	\$ 0.04	\$ 17,607.60	\$ 1,472.04
6050	Stewardship	\$ 431.40	\$ 450.00	\$ 394.90	\$ 55.10	\$ 450.00	\$ 55.10
6090	Online Giving Expense	\$ 407.01	\$ 450.00	\$ 442.26	\$ 7.74	\$ 450.00	\$ 7.74
	Total Expenditures	\$ 225,253.27	\$ 239,390.83	\$ 234,795.29	\$ 4,595.54	\$ 260,316.60	\$ 25,521.31
	Operating Surplus/(Deficit)	\$ (5,554.54)	\$ -	\$ 13,479.49	\$ 13,479.49	\$ (18,884.60)	\$ (32,364.09)

## BOARDS AND OFFICERS FOR 2018

### OFFICERS

Moderator	Chris Silva
Clerk	Wynelle Scenna
Co-Treasurer	Mark Flecchia
Co-Treasurer	Dave McNeil
Financial Secretary	John Heald

### NOMINATING COMMITTEE

Michael Lewis	21-(1)
Rachel McNeil	22-(1)

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### BOARD OF DEACONS

Deb Glancy	20 (1)
Lucy Damiani	21 (2)
Chris Stahlinski	21 (2)
Dave McNeil	21 (1)
Janice Grace	21 (1)
Marcia Rich	22 (1)
Bobbie Killilea	22 (1)
Gordon Brown*	

### HUMAN RESOURCE COMMITTEE

Jessy McNeil	22 (2)
Anna Karwan	20 (1)
Emily DeLuca	22 (2)

### ENDOWMENT FUND TRUSTEES

Michael Deluca	22 (2)
Marcia Rich	20 (1)
Cindy Phillips	22 (1)

### DELEGATES TO WIDER CHURCH

### BOARD OF FINANCE & STEWARDSHIP

Gail Ciano	22-(2)
John Getsinger	20-(1)

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John Heald, Financial Secretary  
Co-Treasurer Mark Flecchia  
Co-Treasurer Dave McNeil

### BOARD OF MISSIONS

Nancy Todd	20 (2)
Jan McSheffrey	20 (2)
Barbara Moran	21 (2)
Karen Ciardi	21 (1)
Dennis Huebner	21 (1)
Joan Zink	22 (1)
Aline Beck	22 (1)
Susan Eby	22 (1)

### BOARD OF CHRISTIAN EDUCATION

Jan Costa	21 (2)
Michael Lewis	21 (1)
Roberta Low	21 (1)
Sue Wisniewski	22 (1)

### PARISH COUNCIL - AT LARGE

Deana Tredeau	22 (1)
Kendra Griep	22 (2)

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### BOARD OF TRUSTEES

Conrad Fong	21 (2)
Bill Beyer	22 (2)
Chris Cahoon	20 (1)
Andrew Olney	22 (2)

### PASTOR-PARISH RELATIONS

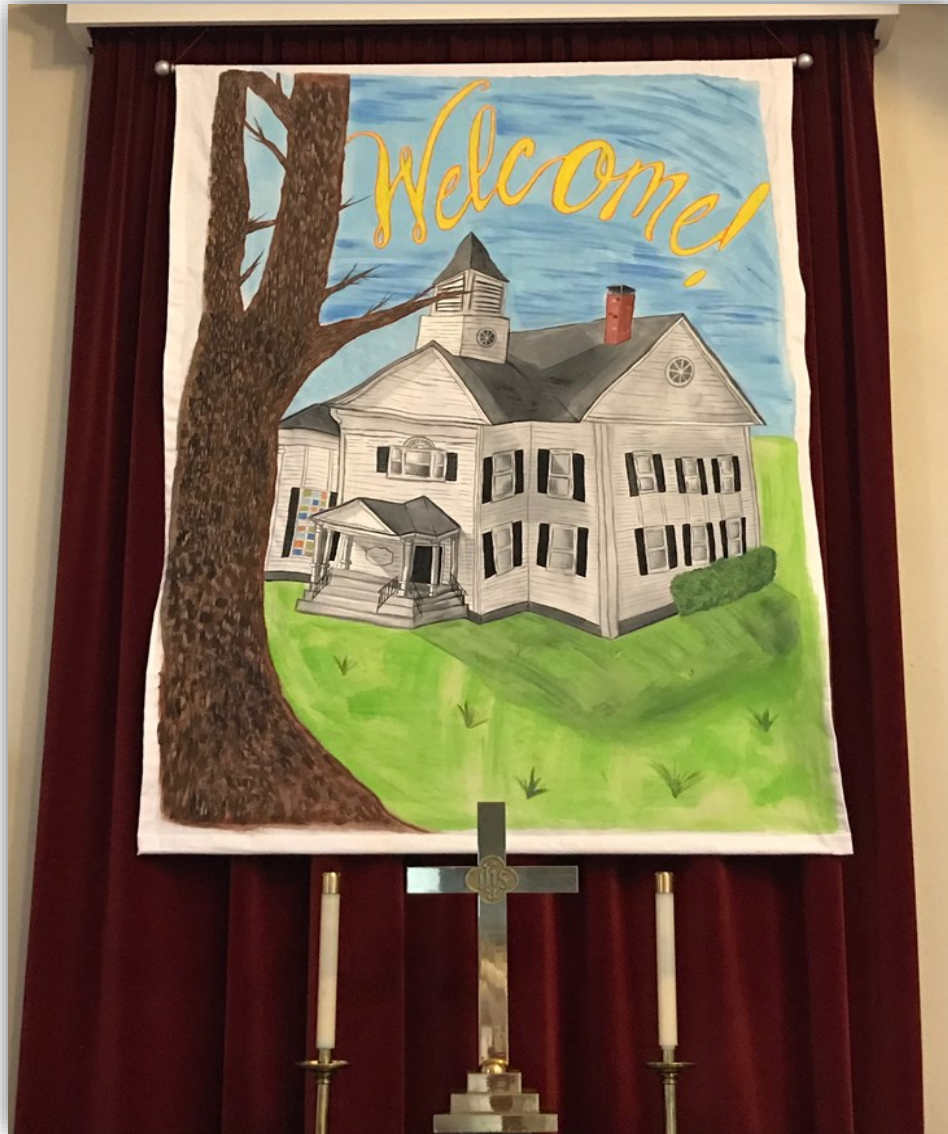
Lynn Tirrell	21 (2)
Carol Downing	22 (1)

\*Non-Voting Member

[1] First Term

[2] Second Term

UNITED CHURCH OF CHRIST, CONGREGATIONAL  
6 LEXINGTON STREET  
BURLINGTON, MA 01803



*"All are welcome. All are Loved!"*

## 2018 ANNUAL REPORT